

Section 8 Rules and Regulations

ADMISSION

This exhibition is open to professionals, trade and business visitors only. Minors and members of the general public will not be admitted. The organizer reserves the right to refuse admission or to remove any person for any reason. This also applies to the build-up and tear-down periods. Animals will not be allowed in the exhibit hall or on exposition grounds except for guide dogs for the disabled.

Disabled Visitors

All disabled people must be given the same opportunities as able-bodied persons. This includes the ability to attend exhibitions and look at any of the exhibits. We would ask that you ensure that your booth and exhibits are easily accessible to those disabled visitors with wheelchairs. Any booth with a platform should provide an appropriate access ramp.

Registration Procedures

DOMOTEX asia/CHINAFLOOR 2019 registration is open to all qualified visitors. The visitor registration will be available online at <http://www.domotexasiachinafloor.com/content/visitor-pre-registration>

The online registration system is open on October, 2018 and will be closed at 17:00 on March 22nd, 2019. Onsite registrations will require the purchasing of an admission ticket at a price of 50RMB.

Safety Inspection System

According to safety regulation by SNIEC, the safety inspection system will be installed at the each Entrance Hall.

All exhibitors & visitors are required to walk through the safety inspection system before entering the lobby and exhibition halls during the whole show period. During show days (March 26-28, 2019) all visitors are allowed to enter the registration lobby from 9:00a.m, which may create a queue due to the safety inspection procedures.

Therefore, to ensure arrival at your booth before the show opening time, we strongly suggest all exhibitors to enter the Hall around 8:30a.m.during show days.

Promotion during the Show

Exhibitors are asked not to place stickers, signs or posters anywhere in the halls other than within their own stands and on paid advertising poster sites and billboards. Likewise, exhibitors' representatives are not allowed to

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distribute brochures, fliers, etc. along the hallways or near the entrances/exits. This is unfair to other exhibitors and may create inconvenience to visitors. Balloons / blimps of any kind will not be allowed on-site.

Cameras/Photography/Videotaping/Recording

Photography, videotaping of exhibits and displayed equipment (other than your own) are strictly prohibited. Audio / tape recordings within the exhibit hall or meeting rooms are prohibited. Show Management is exempt from this rule. Press (properly accredited) may photograph or videotape with exhibitor's permission during exhibit hours only. Videotaping of your product outside of exhibit hours must be approved in writing by the show organizer. Written requests for videotaping must be submitted to Show Management prior to the exposition. The exhibitor must hire a security guard to be present during videotaping before or after exhibiting hours.

Sound and Noise

To ensure a business conducive atmosphere within the exhibition halls, the use of acoustic speakers on any booth is forbidden. Volume control must be under 70 decibels in the Exhibition hall at any time (except within hall E4 which can be under 90 decibels). If the volume exceeds 70 decibels, the show organizer reserves the right to demand that the exhibitor lower down the volume, and to take further action such as cutting off electricity supply to the booth if the exhibitor refuses to comply. In case of violation of this rule, the construction deposit fee will not be refunded to the exhibitor.

Prize Drawings/Raffles

Public drawings can only be conducted if held within the confines of the booth. Due to fire safety regulations, public aisles cannot be blocked. It is recommended that instead of a public drawing (announcement), you post the winner's name within your booth.

Soliciting Exhibitors

Solicitation of Exhibitors is prohibited and could result in removal from the exhibition hall.

Smoking Policy

Smoking is prohibited throughout the exhibit hall and conference room at any time.

Alcohol

Alcohol is prohibited in the facility during set-up and dismantling for safety and insurance reasons.

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STAND CLEANING

During the exhibition, the organizer will provide general cleaning of the exhibition hall (excluding exhibitor's booth) prior to the opening hours. It is the responsibility of the appointed stand-fitting contractor to clean the exhibitor's stand. The official stand-fitting contractor will be responsible for the cleaning of organizer's walk-on package booths. During the build-up and tear-down periods, independent contractors appointed by exhibitors are responsible for the removal of their own stand building/dismantling materials and rubbish.

Cleaning deposit: booth size below 50 m²: RMB 5,000/Booth/Show; booth size 50--100 m²: RMB 10,000/Booth/Show; booth size 101 and 200 m²: RMB 20,000/Booth/Show; booth size 201 and 350 m²: RMB 30,000/Booth/Show. The same pricing system applies for any extra space above 350 m².

Hazardous Materials

Unless approved by the Show Organizer and the relevant authorities in writing, no open fire or combustible gas is allowed to be used in the halls, and no explosive, petrol and highly flammable toxic or corrosive substance are allowed to be used in the halls. Radioactive substances shall not be brought into the exhibition center.

No more than one (1) day's supply of any solid or liquid hazardous material shall be stored within the Leased Area or stands at any time, and the remainder should be stored in special containers and sealed in a location confirmed by the government departments, SNIIEC and the show organizer.

Toxic wastes must be sealed in suitable containers with clear markings, and must be handled according to the relevant government rules governing waste disposal.

Smoking is not allowed in Leased Area and anywhere in the exhibition center with non-smoking signs.

Fire Protection Measures/Fireproofing

All materials used in the construction and decoration of an exhibit must be flame retardant. All carpeting and floor coverings must have Class 1 flame spread rating and UL between 0 and 25. No storage of flammable materials is allowed in the utility areas.

Written approval must be obtained from the Shanghai Fire Safety Bureau for the following:

- 1) Display and operation of any heater, barbecue, heat producing or open flame devices, candles, lanterns, torches, welding equipment or other smoke emitting materials as part of the exhibit.

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- 2) Display and operation of any electrical, mechanical, or chemical devices which may be deemed hazardous. If there is any question or uncertainty whether certain devices may be deemed hazardous, submit them to the appropriate controlling authorities for approval.
- 3) All toxic and hazardous material, including flammable liquids, compressed gas or dangerous chemicals. Special care must be taken not to obstruct or hide from the view of the fire protection system, air conditioning, mechanical ventilation vents, fire safety equipment, fire hose reel/riser cabinets, fire alarm pull stations, house lighting fixtures, and supervising systems.
- 4) Any combustible material is prohibited during the construction period, especially elastic fabric.

EXHIBITS MOVE - IN

Matters concerning freight forwarding should be addressed to the respective agents in the shipping guidelines or to the Official Freight Forwarder directly or to their agent in Shanghai.

Cargo that is consigned direct to the exhibition site should NOT arrive at the consigned address (exhibition hall) earlier than March 23rd, 2019i.e. before the build-up period.

When arriving at the Centre, the cargo vehicle of Party B shall enter the designated location for unloading in the arranged order through the designated transportation passage before parking at the designated parking lot.

Trucks with the loading capacity of 5 tons and under can directly enter the exhibition hall for unloading.

It is forbidden to move the goods in the public area, audience passage, entrance hall and the entrance square.

The height of the vehicle allowed to enter the hall shall not be higher than 4 meters with a speed limit of 5 km/h.

Exhibitors, their agents or contractors are responsible for the early installation of their heavy or large exhibits according to the move-in schedule provided by the organizer. When stand structures are erected, it may not be possible to move in or install heavy and large exhibits that arrive late.

Please note that, where mechanical handling within the exhibition halls is required, only the official freight forwarder may be appointed. Forklifts, cranes and pallet trucks from other forwarders will not be allowed into the exhibition halls.

Should any heavy or large exhibits arrive on-site without a forwarder being appointed, the organizer will appoint the Official Freight Forwarder to be the site installation contractor on the exhibitor's behalf, and all costs, including any late handling surcharges incurred, will be borne by the exhibitor.

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CUSTOMS / QUARANTINE REQUIREMENTS

* The exhibition site is designated as a Customs Bonded Area. All exhibits brought into the exhibition site are tax-exempt provided they are re-exported immediately after the closing of the exhibition. No exhibits are allowed to be taken out of the exhibition area without the prior approval of Customs.

* All promotional materials such as printed matter, films, video cassettes, and slides to be shown to the public during the exhibition must be approved in advance by the local authorities. Exhibitors may appoint the Official Freight Forwarder to arrange this on their behalf.

* When bringing in goods yourself from overseas or locally, you must register with the official freight forwarder for the purpose of customs clearance before any goods can be moved out of the exhibition hall.

Tipping

The staff of the show organizer and all official service contractors do not accept any tipping at any time.

Lost & Found

Please turn in any lost articles to on-site inquiry counter or organizer office.

Banking Facilities

ATM machines are located in the Entrance Hall of the venue.

Business Centre

Business Centre is located in Venue Entrance Hall, provides faxing, typing, Internet, etc. service.

Car Parking

Exhibitors and visitors who enter SNIEC by motor vehicles must follow the guidance of the security staff and pay applicable car parking fees.

Parking Lots	P1	P2	P3	P4	P5	P6
Parking Space	2000	900	500	800		
Parking Price	RMB8/hour, Maximum RMB64.00 / Day (Subject to change by Facility Management)					

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Catering and Flowers

There are designated catering and flower suppliers in the Centre. Any other non-appointed suppliers are not allowed to run similar businesses in the Centre.

Catering in the venue		
Cafeteria Name	Location	
Western Restaurant	No.1 entrance lobby	
La Cite Café	Hall No.5	
98 Restaurant	Mezzanine of E2 & E4 Hall	
McDonald's	East side of W5, west side of E1,E4	
KFC	No.2 entrance lobby	
DFJB	No.2 entrance lobby	
Papajohn	West side of E4	
Lvquan Restaurant	Mezzanine of Hall W3 & W4	
Lihua	Unloading area between W2 and W3	
	Unloading area between W4 and W5	
Snack Bar	East side of W1-W5	
Catering near the venue		
Cafeteria Name	Type	Location
Taipei Noddle	Chinese	B1, Kerry Parkside
Jade Cuisine	Chinese	B1, Kerry Parkside
Ajisen	Japanese	B1, Kerry Parkside
Watami	Japanese	B1, Kerry Parkside
Subway	Western	B1, Kerry Parkside
Xinwang Restaurant	Chinese	F1, Kerry Parkside
New elements	Western	F1, Kerry Parkside
Blue Frog	Western	F1, Kerry Parkside
More catering information near the venue		
Catering Name	Type	Location
Dahuixiang	Vietnam	F1, Kerry Parkside
Starbucks	Cafe	F1, Kerry Parkside
Afternoon Tea	Café and desert	F1, Kerry Parkside
Shanghai Min's Family Restaurant	Chinese	F2, Kerry Parkside
South Beauty	Chinese	F2, Kerry Parkside
Johnny Moo	Western	F2, Kerry Parkside
California Pizza Kitchen	Western	F2, Kerry Parkside
Food Fusion	Southeast Asia	F2, Kerry Parkside
Akasatei	Japanese	F2, Kerry Parkside

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Force Majeure

If the exhibition is ended before schedule or postponed for reasons caused by:

- force majeure, such as natural forces including but not limited to the storm, typhoon, rainstorm, earthquake, fire, flood or the collapse of exhibition hall or other reasons which are out of the Organizers' control
- violation of Peoples' Republic of China (PRC) laws by the Exhibitor deemed as such by the P.R.C court or other P.R.C. government departments and/or relevant authorities

The contract will be cancelled immediately and there will be no refund of any paid fee by the Exhibitor. In such cases, the Organizer reserves the right to forfeit any paid fees and continue claiming the payment of the insurance of the exhibits from the Exhibitor.

The right of final interpretation of this Regulation shall belong to the Organizer of this Exhibition.

Handling of Intellectual Property Infringement at the Premises of Exhibition for Attending Merchants

Article 1

In order to protect intellectual property rights of entities attending DOMOTEX asia/CHINAFLOOR 2019 (hereinafter as "the Exhibition"), and to guarantee the legal and smooth proceeding of the exhibition, the current regulations are enacted in accordance with the relevant provisions of the Patent Law of the PRC, the Trademark Law of the PRC, Copyright Law of the PRC, Anti-Unfair Competition Law of the PRC.

Article 2

If during the time of the exhibition, any attending entity discovers any infringing acts of other attending entities, the former may entrust the Legal Counsel especially set for this exhibition to handle the matter at the premises.

Article 3

"Legal Counsel" mentioned in this Regulation as to handle matters refers to the Law Firm and entrusted by the Organizer of this Exhibition.

Article 4

The applicant who has the right to apply for disposal at the premises include:

1. Patentee, trademark owners;
2. Copyright owners who have accomplished creative work within the Chinese territory, or enjoy copyright protection by the Chinese law according to the international convention;
3. Proprietors of prior rights who enjoy other intellectual property interests;

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4. Interested persons of the above intellectual property rights;
5. Other parties who have the right to apply after examination.

Article 5

Documents and materials, which should be submitted by the applicant:

1. Certificate, certification or other written documents to prove that he is the owner of intellectual property right in dispute and that this right remains valid at the time of application;
2. If the applicant is the interested person of the intellectual property right in dispute, apart from the above the applicant, he/she shall have to submit certified documents to prove that he/she is the interested person of such intellectual property right;
3. The applicant should submit other documents, materials or samples on the request of the person handling the matter at the premises. If the materials supplied by the applicant do not conform to the above stipulation, his application for disposal at the premises shall not be accepted.

Article 6

Procedures for disposal at the premises:

1. The person in charge of the disposal at the premises will examine the application to see whether it is acceptable;
2. Upon acceptance of the applicant, legal counsel shall proceed with preliminary investigation at the premises, and decide whether the accused infringing acts of the accused party really exist;
3. If infringing acts are determined, legal counsel shall take disposal measures at the premises according to the actual condition of the infringers; If the nature of infringing acts cannot be determined at the premises, or the acts are determined as non-infringement, legal counsel shall give the applicant necessary explanation.

Article 7

Disposal measures at the premises include:

1. Inquire for the responsible person;
2. Inspect the accused infringing product at the premises;
3. Order the accused infringer to retrieve from the Exhibition with the products, which have been preliminary determined as infringement;
4. Take photos of the accused products so as to obtain relevant evidence;
5. Upon the applicant's request, on-site investigation documents shall be submitted.

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Article 8

This Regulation is included in the rules and regulation in the exhibitors' manual. If, any entity finally decides to attend this Exhibition, it shall be deemed as having accepted the binding of this Regulation, and promising to respect other's intellectual property rights and to cooperate with the work of legal counsel.

Article 9

The Organizer of this Exhibition authorizes legal counsel handling disposal at the premises according to the Regulation. The on-site investigation documents submitted by the legal counsel shall be deemed as submitted by the Organizer of this Exhibition.

Article 10

The right of interpretation of this Regulation shall belong to the Organizer of this Exhibition.